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### **Mobile Phone, Tablet and Electronic Device Policy**

The policy of St. Mark's S.N.S. on the use of mobile phones, tablets and electronic devices is as follows:

1. It is the policy of the Board of Management of St. Mark's Senior National School that no pupil will bring a mobile phone, tablet or electronic device onto the school grounds or premises.
2. Parents are reminded that in cases of emergency the school office remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any appropriate way during school hours. The office phone number is 01 4513138 and it will be answered between 8.50 a.m. - 2.45 p.m. Monday to Friday.
3. Where a pupil is found by a member of staff to be using a mobile phone, tablet or other electronic device, it will be confiscated from the pupil. Staff members will attempt to keep the device in a safe place however, the school will not be liable for the replacement of lost, stolen or damaged devices. The device will only be returned to the parent / guardian of the child.
4. The school incorporates this policy into the Code of Behaviour and will treat breaches as they would treat any other breach of the Code.

This policy will be reviewed on an annual basis by the Board Of Management.

Signed: *Teresa McCullagh*  
Sr.Teresa McCullagh Chairperson B.O.M.

**Review Date:** Tuesday 17th June 2014